



International Sheep Dog Society

COVID-19 REMOTE ROM PROCESS Method Two – A Working Test

Minimum requirements to carry out a remote ROM test:

- Microchip Scanner
- Camera
- Video facility
- Video output format must be MPEG-4 (mp4)
- Email or sharing facility of video
- Two people must be present throughout the process, (the owner/handler plus one other)
- Completed ROM forms submitted and accepted by the office

Working Test

The working test is designed to show the natural working ability of your dog. It is understood that applications come from owners of very differing handling abilities, but the panel will be judging the dog and not the handler. That said it is expected that the dog will be under control and not abusing the sheep. To assess the dog properly we suggest some work elements which will all be part of the everyday tasks expected of a working dog, for example a gather, fetch, driving away and putting sheep in a pen.

Remote ROM Booking Policy:

1. Complete the Registration on Merit Application Form and forward it to the office by email – office@isds.org.uk
2. Within the email include full details of the two people that will be present at the recording of the Remote ROM must be provided, one must be the owner/handler who will be handling the dog throughout the process.
3. Provide photographs of both sides of the dog and a front view of the face.
4. The owner of the dog must request and agree a date and time with the office that the remote ROM will be videoed, this is followed up by an acknowledgement email from the office and diarised.
5. Time allocated to carry out the filming of the Remote ROM will be limited to 2 hours.
6. A further 2 hours is then allocated for the submission of the video to the helen@isds.org.uk
7. A total of 4 hours is allocated to film and submit a Remote ROM video e.g. start filming at midday, submit the video the same day by 4pm
8. If the owner/handler wishes to amend the date or time of the confirmed Remote ROM, they must contact the office at least 24 hours prior to the already confirmed booking and arrange an alternative date and time.
9. All times discussed and agreed will be based on GMT.
10. Upon receipt of the ROM recordings, these are checked over by the office to ensure they can be viewed and are then forwarded to members of the Stud Book committee for assessment.

11. A response from the Stud Book committee to the office is required within 10 working days.
12. Upon response from the Stud Book Committee, an email will be sent to the owner/handler with the assessment result, and if passed a copy will be emailed to the Records Officer and they will make contact for payment and can proceed with the final required paperwork and produce Registration Certificates.

Remote ROM Process:

NB: *The video must be a one-shot video from the initial process of introduction of those present, through to the final elements of the working test. If there is any break in the videoing the video will be rejected, and the process must be re-recorded.*

The assisting person present for the ROM will video the process from start to finish in a one-shot video as follows:

1. Assisting person to introduce himself or herself on video camera and state the date and time.
2. Assisting person to introduce the owner of the dog (applicant) on video camera.
3. State dogs name.
4. The dog is then introduced on video, and from this point on the video frame must always now remain on the dog, the dog must always be in view.
5. Video the dog to show its marking and colour from both sides and the front view.
6. Owner of the dog switches on the microchip reader, this element of the process must also be recorded, and the screen of the microchip reader must always be visible and able to be read. The dog must remain in the video frame while the whole process is carried out, and the microchip reader and the dog must be in the frame until the chip is located and identified and is visible on the screen. If this is not done to the satisfaction of the Stud Book Committee the video could be rejected.
7. The microchip of the dog is scanned and read, and the display of the scanner videoed with the microchip number displayed, this must be clear to be read by the persons reviewing the video.
8. The video must continue running between the microchip being read and the test element starting, and the dog must always remain in the video frame.
9. The test can now start, and throughout each element, the videoing must always include the dog in the frame. On completion of the working test elements the dog is to be recalled to the owner. Once the dog is back at the owner's side the video can end.
10. Upon completion of the above a copy of the video is then emailed to helen@isds.org.uk if the files are too large to email you can transfer the videos to us using the same email address of helen@isds.org.uk using the website www.wetransfer.com/ Alternatively, you can upload the video to YouTube and email us the link.
11. The office will notify the stud book committee that the video has been submitted and arrange for two members of the stud book committee to assess the video.
12. The assessing members of the stud book committee will provide their feedback and conclusion of the working test within 14 days of the video being submitted by the handler.
13. If there is any doubt that the video is not filmed in one-shot, the filming quality is not adequate, or does not provide the required information, we maintain the right to refuse the video and ask for an alternate video to be produced. This is at the discretion of the stud book committee.